



## THE WILLIAM OLIVER

### Important Highlights

- **2024 Annual Board Meeting**

Virtual Meeting via Zoom on December 11th, 2024 at 6:30 p.m. We need a quorum to elect new HOA Directors. If you are unable to attend, please sign and forward your proxy. Proxy Deadline: Monday December 9th.

- **Elevator Special Assessment Vote**

**Ballots have been mailed and are being received by management. If possible please use electronic voting. Deadline for voting is Tuesday December 10th. Please vote for this very important assessment.**

- **Full Time Association Manager**

Effective January 1, 2025 Janell Bourn will be returning as our full time association manager.

### WORKS In PROGRESS

- Baseboards and Tiles: Proposal approved. Waiting on vendor to schedule the repairs.
- Roof Inspection: Proposal under review.
- Capital Reserve Study: Scheduled for December and will be shared with owners upon completion.
- Plumbing Inspection: Scheduled for January 2025 and there will be an insurance audit at the same time.
- Vendor Meetings: Window replacement and stone replacement (discuss solutions for the inability to get matching stone). Both meetings TBD in December.
- Package System: If you have not signed up for the package system, see instructions in the red box below. Those who can not register due to missing unit number, Janell will reach out to you for registration.  
*Janell Bourn jbourn@cmacommunities.com*

***The front desk will not accept packages after 12/31/2024***

### COMPLETED PROJECTS

- Clubhouse window replacements have been completed.
- Quarterly carpet cleaning has been completed.

### REMINDERS

- Pest Control services the WmO every 2 weeks. Please let the front desk know if you need service.
- All contractors must be insured, and must submit a Certificate of Insurance (COI) to the front desk or to management before work is started.
- Do not place bulk items in the recycling area or be subject to a \$250 fine.
- Break down all boxes before placing in the recycling area or be subject to a \$250 fine.
- Clean up after your pets. Pet stains on the carpet will be subject to a fine.
- Smoking in the "Common Areas" is expressly prohibited and will be subject to a fine.

#### 2024 Board Directors

*President*

Bobby Qureshi

*Vice President*

Mary Wilhite

*Secretary*

Keith Pascoe

*Treasurer*

Deb Parrish

To Contact Your Board Members

board@thewilliamoliver.org

### 24/7 Parcel Pending Lockers are located in the basement lobby area.

To sign up, go to the link below:

<https://my.parcelpending.com/signup/yxH1FDyY1stldpuR%2FUAHnw%3D%3D>

How to receive a package:

- You are notified by email and/or text with an access code when you receive a package.
- Enter your access code into the touchscreen keypad and retrieve your package.

**\*\*\*To receive your packages at the William Oliver, you'll need to sign up\*\*\***

**Sign Up Deadline 12/31/2024**

To learn more about Parcel Pending, please go to ParcelPending.com.

If you have any questions, contact Parcel Pending at 855.316.4756.